

## TOEIC Part 2 Practice #4

The teacher will read the script to the student. The student should not look at this document. The student merely needs to choose which of the three answers they think are correct A, B, or C.

### Teacher's Script

1. Have you booked the venue for the workshop yet?  
(A) No, I'm still waiting on confirmation.  
(B) It's a nice view.  
(C) Yes, I joined the book club.

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伝え方：スカイプチャット or 予約時のコメント欄に記入

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3. Why didn't you attend the weekly briefing?  
(A) I had another meeting at that time.  
(B) I'll brief you later.  
(C) The week was busy.
4. Is the copier still broken?  
(A) I broke my pencil.  
(B) Yes, the technician is coming at 3.  
(C) The copies are ready.
5. What floor is the legal department on?

- (A) I'll leave it on the desk.
- (B) It's located on the seventh floor.
- (C) The legal team is big.

6. Should I follow up with the supplier this afternoon?

- (A) Yes, we're still waiting for their reply.
- (B) It's in short supply.
- (C) I followed you here.

7. Did you catch the announcement this morning?

- (A) It was hard to hear.
- (B) Yes. I caught the bus

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- (C) She flew in yesterday.

9. When does the early shift begin?

- (A) At exactly six thirty.
- (B) I ended the shift early.
- (C) It began yesterday.

10. Would you rather stay here or move to the lounge?

- (A) I'd prefer the lounge.
- (B) The movie was long.
- (C) I moved here last year.

11. Can I speak to the manager, please?  
(A) She's out at the moment.  
(B) I spoke to him already.  
(C) I don't manage the team.
12. Where did you put the spare batteries?  
(A) They were put away yesterday.  
(B) In the drawer by the coffee machine.  
(C) They're expensive.

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14. Are you available for a quick meeting after lunch?  
(A) I usually eat lunch here.  
(B) Yes, I have time after one.  
(C) The meeting is long.
15. What made you decide to study abroad?  
(A) I studied accounting abroad.  
(B) I wanted more international experience.  
(C) It was a sudden decision.
16. Is there anywhere I can plug in my phone?  
(A) My phone is new.

(B) There's an outlet by the couch.

(C) I don't have it on me.

17. Why was the team meeting pushed back?

(A) I didn't push anyone.

(B) Because the manager had to travel.

(C) We met last Monday.

18. Have you met our new intern yet?

(A) No, but I've heard great things.

(B) I'm not interested.

(C) She interned last summer.

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20. Could I borrow your phone charger?

(A) I charged mine earlier.

(B) Sure, it's in my bag.

(C) You can borrow the phone.

21. Who gave you permission to enter the lab?

(A) I was just looking around.

(B) The lab is closed.

(C) Dr. Lin said it was okay.

22. Do you want to ride with me or take a taxi?

- (A) Let's go together.
- (B) I'd rather eat first.
- (C) The road is bumpy.

23. Has the schedule for next week been finalized?

- (A) Yes, I'll finalize it tomorrow.
- (B) Yes, I just sent it out.
- (C) The week went by fast.

24. Where should I leave this delivery?

- (A) I leave it by the back door.

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- (B) No, I have other plans.
- (C) It's a good team.

26. What happened to the office microwave?

- (A) Someone spilled coffee.
- (B) It stopped working yesterday.
- (C) I heated up some lunch.

27. Can we reschedule the client meeting for later this week?

- (A) I scheduled a dentist appointment.
- (B) That should be fine with them.



(C) I met with the client already.

28. Do you need any help setting up the booth?

(A) Yes, could you hand me that sign?

(B) No, I don't go there.

(C) The setup was yesterday.

29. When does the performance review period end?

(A) It started last year.

(B) I performed well.

(C) At the end of March.

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## Answers

1. A
2. B
3. A
4. B
5. B
6. A
7. A
8. B
9. A
10. A
11. A
12. B

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18. A
19. B
20. B
21. C
22. A
23. B
24. A
25. B
26. B
27. B
28. A
29. C
30. A